



The
Bikeability
Trust

Trustee Recruitment The Bikeability Trust





Introduction

Andy Milbourne, Chair of Trustees

I have recently taken over as chair of The Bikeability Trust, but have been a Trustee and Vice Chair since 2019. I am committed to seeing every child learn to ride. It is a right of passage, and a skill for life, and with my education background I believe it is one of the most long lasting skills

we can enable all children to all achieve.

Supporting our committed and passionate Chief Executive, executive team and staff, the role of Chair is to provide strategic input and oversee governance. The operational day to day is exceptionally well led by the staff team. The wider trustee board members bring a wealth of expertise and commitment to support the Chair.

This comes at an important time for Bikeability as we seek to scale up operations further to train over 1 million more children by 2025 and reach our vision of 5 million children by 2025.

We would be delighted to hear from diverse candidates with a range of backgrounds, but passion for cycling is a must.

We are keen to hear from candidates with backgrounds or experience in:

- Education and schools
- Fundraising
- Local Authority
- Accountancy / Financial management

If you are looking for a role that inspires the next generation and contributes to a wide range of policy issues from road safety, climate change, physical and mental health, then please do apply.

Andy Milbourne

Chair, The Bikeability Trust



About Bikeability

Cycling is a life skill and learning to ride a bike is a rite of passage. Education, together with engineering and enforcement, helps more people cycle, more safely, more often.

Bikeability is based on the government's [national standard](#) for cycle and instructor training. It prepares people to cycle everywhere cycling is permitted, and contributes to delivering the transport, environmental, health and economic benefits that more people cycling promises.

Bikeability is a progressive programme in which trainees first master cycle handling skills in traffic-free environments (Level 1), then develop the skills and confidence to cycle on local roads and simple junctions (Level 2), before tackling often busier, multi-lane roads and complex junctions (Level 3). Additional 'Bikeability Plus' modules aim to increase the take up of Bikeability training in schools and support children cycling.





About The Bikeability Trust

The Bikeability Trust is a Charitable Incorporated Organisation whose object is to advance the education of the public in general (and particularly amongst children) on the subject of cycling. The Trust manages, develops and promotes the Bikeability programme, supports local authorities, Bikeability training providers and instructors, and distributes Bikeability award materials.

The Bikeability Trust's Vision is to ensure everyone has the confidence to cycle and enjoy this skill for life.

The Trust aims to make Bikeability the leading programme for cycle training by ensuring:

Child focussed: We deliver cycle training to both children and adults, but the majority of delivery is helping children learn the life skill of cycling.

Inclusivity: We take action to reduce barriers to participation and ensure that anyone who wishes to access Bikeability cycle training is able to.

Efficiency: Our delivery programme offers value for money and is delivered in an economic and efficient way.

Influence: We share our evidence of the impact of cycle training across a variety of sectors (transport, education, environment, health, leisure, etc).

Collaboration: We work with stakeholders, partners and commercial organisations to achieve our vision and ensure Bikeability is a household name.

Further information

[Bikeability Trust Impact Report 2022](#)

[The Charity Commission charity overview](#)



Role Description

The role of the Board of Trustees:

The Board of Trustees is responsible for developing and maintaining the overall strategy for The Bikeability Trust to deliver against its charitable objects.

The role of the Board of Trustees is to govern The Bikeability Trust in line with its vision, aims and charitable objectives and to provide overall policy direction.

The Board of Trustees is responsible for the overall governance and strategic direction of the charity, developing its aims, objectives and goals in accordance with the constitution, legal requirements and regulatory guidelines.

It is collectively responsible for promoting the success of the charity by directing and supervising the charity's affairs. Its role is to provide leadership within a framework of prudent and effective controls which enable risks to be assessed and managed.

Board Member Role Description:

- To actively seek to further the strategic objectives of the organisation and to act in its best interests at all times;
- To actively contribute to setting policy and strategic direction;
- To sit on committees and working groups as required;
- To provide advice and guidance in subject areas where the Trustee has particular expertise to the Board and Chief Executive where appropriate;
- To regularly prepare for, attend and take a full part in meetings;
- To follow the Trustee code of conduct;
- To maintain the fiduciary duty invested in the position, undertaking such duties in a way that adds to public confidence and trust in the charity;
- To disclose any potential conflict of interest;
- To maintain confidentiality about any sensitive/confidential information received in the course of duties as a trustee;
- To undergo an induction upon appointment and ongoing training to remain alert to, and aware of, their duties and responsibilities, and of the environment in which they operate;
- To maintain good communications and working relationships with the other Trustees and to abide by and support the collective decisions made by the Board, explaining implications of them where necessary;
- To act as an ambassador for The Bikeability Trust and the wider Bikeability programme;
- To maintain good communications and working relationships with all other parts of Bikeability nationally.



Collective Responsibilities

- To approve and own the strategic direction for the organisation including its vision, aims and strategies and to guide The Bikeability Trust to achieve its aims in the most efficient and effective manner consistent with organisational values and approach;
- To approve strategic plans, budgets, reserves policy and position and authorisation limits;
- To ensure that the policies, plans and budgets of the organisation are in keeping with its aims;
- To monitor and evaluate the progress of the organisation against its strategic aims, objectives and financial targets;
- To monitor regularly the context and operating environment in which The Bikeability Trust works and to address emerging issues that may impact on strategy, implementation of plans or reputation with key stakeholders;
- To ensure an ongoing risk assessment and management process is in place across the organisation that is informing policies, procedures and plans and that Trustees are updated on this and advised of any significant changes as they occur;
- To take ultimate responsibility for the management and administration of the charity, employ and supervise a Chief Executive and delegate to him/her the day to day management of the organisation and implementation of the strategy;
- To ensure that the organisation functions within the legal and financial requirements of a registered charity – financial, charitable, health and safety, employment, data protection etc;
- To approve annual reports and accounts for The Bikeability Trust;
- To ensure that a process for declaring interests is in place.

Time Commitment

The term of office for a Trustee is three years.

The Board meets on a quarterly basis to ensure compliance with the charitable objects in support of its beneficiaries. There may also be special strategic meetings during the year. Between meetings trustees support and advise the executive team on topics relevant to their expertise.



Application process

Please submit a CV and short covering letter to Emily@bikeabilitytrust.org

For an informal discussion, please contact Emily Cherry, CEO, is available for informal discussion by mobile phone +44(0)79 8055 6467

Interviews with Emily Cherry, CEO, and two trustees will be arranged.

